

Lansing, Michigan

October 17, 2000

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, October 17, 2000, at 11:00 a.m.

Present: Cathy Wilson, Deputy Director of State Government Affairs,
representing John Engler, Governor, Chairperson
David Hildenbrand, Deputy Chief of Staff, representing Dick
Posthumus, Lt. Governor
Theodore Hughes, Assistant Attorney General for Law, representing
Jennifer M. Granholm, Attorney General
Julie Croll, Deputy State Treasurer, representing Mark A. Murray,
State Treasurer
A. Edwin Dore, Deputy Secretary of State, representing Candice
Miller, Secretary of State
Carol Wolenberg, Deputy Superintendent, representing Arthur Ellis,
Superintendent of Public Instruction

Arlene Oisten, Secretary

Absent: None

Others Present: Dan Gustafson, Lt. Governor Posthumus' Office; Mary Pat Jaracz,
Attorney General; Sherry Bond, James Burris, Kathryn Jones, Carol
Schulz, of the Department of Management and Budget; Everett Bole,
Pete Devlin, Randy J. Knapp of the Department of Transportation;
Valarie Agolli, Joe Fielek, Department of Treasury; Ann Fillingham of
Howard & Howard

1. CALL TO ORDER:

The meeting was called to order by Ms. Wilson. Reverend William Renfrew
of St. Paul's Episcopal Church in Lansing gave the invocation. Ms. Wilson
led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of October 3, 2000 be approved as distributed. Ms. Wolenberg supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Retention and Disposal Schedule:

Department of Consumer and Industry Services, Michigan Employment Security Board of Review, 9/1/00

Department of Education, School Meals Unit, 9/19/00

Department of Management and Budget, Office of Support Services, Records and Forms Management Division, 9/21/00

Department of Management and Budget, Michigan Administrative Information Network, 5/15/00

Department of Management and Budget, Office of the State Employer, Employee Benefits Division, 6/5/00

Ms. Wolenberg moved that the Retention and Disposal Schedules be approved. The motion was supported by Mr. Hughes, and unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

- - - - -

Ms. Croll presented the Finance and Claims Committee Reports covering the regular meeting held October 10, 2000 and the special meeting held October 17, 2000. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Finance and Claims Committee Report of October 10, 2000 and the special Finance and Claims Committee Report of October 17, 2000 be approved and adopted. The motion was supported by Mr. Hughes and unanimously approved.

- - - - -

Ms. Croll presented the Building Committee Report covering the regular meeting held October 11, 2000. After presentation and review of the forgoing Committee Report, Ms. Croll moved that the regular Building Committee Report of October 11, 2000 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

- - - - -

Mr. Dore gave the presentation of the Transportation and Natural Resources Committee Reports for the regular meeting of October 11, 2000 and the special meeting of October 17, 2000. After presentation and review of the forgoing Transportation and Natural Resources Committee Reports, Mr. Dore moved that the Transportation and Natural Resources Committee Reports covering the regular meeting held October 11, 2000 and the special meeting held October 17, 2000 be approved and adopted with the withdrawal of items 25 and 29 of the October 11, 2000 regular agenda. The motion was supported by Mr. Hughes and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Hughes moved the meeting be adjourned. The motion was supported by Mr. Dore and unanimously approved. Ms. Wilson adjourned the meeting.

SECRETARY

CHAIRPERSON